



LAOIS PUBLIC PARTICIPATION NETWORK

CODE OF CONDUCT

Secretariat Terms of Reference

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CONTEXT

Laois PPN is committed to ensuring that members' involvement with it is a positive and meaningful experience. Therefore, members are asked to commit to a Code of Conduct that promotes a positive environment. Where members operate outside this Code of Conduct, they may be asked to discontinue their association with the PPN.

This document outlines the Code of Conduct applying to all individuals acting on behalf of Laois Public Participation Network, including but not limited to:

- Secretariat Members
- PPN Representatives
- PPN Co-ordinator

CODE OF CONDUCT

While representing the PPN, members agree to:

- Represent the PPN with professionalism, dignity and pride, and be responsible for conducting themselves with courtesy and appropriate behaviour.
- Complete accepted tasks and comply with PPN communication protocols in this regard.
- Seek support for their role by participating in meetings and training opportunities.
- Display respect and courtesy for PPN employees, other PPN members and any person's they engage with on behalf of the PPN.
- Keep personal opinions and actions separate from those made as a member or representative of the PPN.
- Avoid conduct which would jeopardize effectiveness of the PPN.

The following behaviours are considered to be in breach of the Code of Conduct:

- Use of vulgar or inappropriate language.
- Soliciting of gratuities, gifts or bequests for personal or professional benefit.
- Use or be under the influence of alcohol or illegal drugs while representing the PPN
- Discriminate on the basis of race, colour, religion, sex, age, national origin, marital status or disability, and/or sexual orientation.